

Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM

CID-2026-**069**

TO: Asst. Schools Division Superintendent
Chief Education Supervisor, CID
Public Schools District Supervisors
School Heads, Public and Private Senior High School
Tech- Pro/TVL Track Implementers
Work Immersion Coordinators and Industry Partners
All Others Concerned

FROM: **RONNIE S. MALLARI, PhD, CESO III**
Director IV
Regional Director
Concurrent Officer-in-Charge, Office of the Schools Division
Superintendent

SUBJECT: **CONDUCT OF THE 2026 NATIONWIDE WORK IMMERSION FAIR**

DATE: September 2, 2026

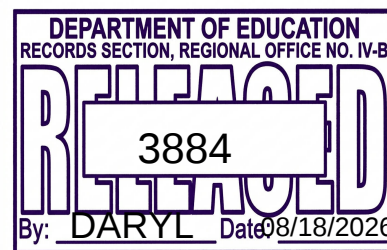
1. Attached is Regional Memorandum No. 085, s. 2026, titled "Conduct of the 2026 Nationwide Immersion Fair," for the information, guidance, and appropriate action of all concerned.
2. The Schools Division of Marinduque shall participate virtually through the official livestream on September 11, 2026. Concerned school heads shall ensure the active participation of designated personnel, Senior High School TVL-implementing schools, and invited work immersion or industry partners.
3. Registration in the National Work Immersion Portal before the activity of work immersion or industry partners listed below shall be coordinated with / and validated by the Division SHS TVL/ Work Immersion Coordinator Dr. Nestor T. Rualo:
 - a. Marinduque Technical Training Center, Inc.;
 - b. Marinduque Manpower and Trade Skills Institute Inc.; and
 - c. Mogpog International Culinary School.
4. Immediate dissemination of and compliance with this Memorandum are directed.



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Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

August 11, 2026

REGIONAL MEMORANDUM
No. 085, s. 2026

CONDUCT OF THE 2026 NATIONWIDE IMMERSION FAIR

To: **SCHOOLS DIVISION SUPERINTENDENTS**
ALL OTHERS CONCERNED

1. The DepEd Central Office spearheads the conduct of the **2026 Nationwide Work Immersion Fair (WIF)** on **September 11, 2026**. Anchored on the theme "Bridging Aspiration and Opportunity: Strengthening Industry-School Partnerships," the event serves as a strategic platform for strengthening partnerships between schools and industry stakeholders, expanding work immersion opportunities for Senior High School learners, and reinforcing the alignment of the SHS curriculum with industry and workforce requirements.
2. In the MIMAROPA Region, the 2026 WIF shall be conducted at the Gabaldon Building, Oriental Mindoro National High School (OMNHS), Calapan City. The regional conduct of the activity shall be spearheaded by the DepEd MIMAROPA Regional Office, through the Curriculum and Learning Management Division (CLMD), in collaboration with the SDO of Calapan City, through the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD), with OMNHS serving as the host school.
3. The WIF serves as a convergence platform that strengthens collaboration among schools, industries, government agencies, local government units, and other stakeholders in support of the implementation of the Strengthened Senior High School (SSHS) Curriculum – Technical Professional (TechPro)/Technical Vocational Livelihood (TVL) Track.
4. In support of the national target of securing **50,000 verified work immersion opportunities** for the pilot implementation of the Strengthened SHS Curriculum for School Year 2026–2027, the DepEd MIMAROPA shall mobilize all Schools Division Offices (SDOs), participating Senior High Schools, and industry partners to maximize the generation of verified work immersion slot commitments across the Region. The 2026 WIF shall serve as a regional platform for strengthening sustainable industry-school partnerships, facilitating the alignment of learners' TechPro and TVL competencies with industry workforce requirements, and promoting meaningful work immersion placements.

CLMD/ALC



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5. As part of the Region's participation, the 6 identified public SHSs implementing the TVL Track, namely **Canubing National High School, Community Vocational High School, Managpi National High School, Nag-Iba National High School, Parang National High School, and Pedro V. Panaligan Memorial National High School**, shall participate in the onsite (face-to-face) WIF. Likewise, **Southwestern College of Maritime Business**, a private institution participating in the pilot implementation of the SSHS Curriculum, is enjoined to participate in the on-site WIF to strengthen industry engagement and facilitate work immersion matching opportunities.

Meanwhile, the remaining 6 SDOs- **Oriental Mindoro, Occidental Mindoro, Marinduque, Romblon, Palawan, and Puerto Princesa City**- shall attend virtually through the official live stream of the WIF. These SDOs shall ensure the active participation of their designated personnel, SHS TVL implementing school's School Heads, and industry partners in the live online stream. Likewise, facilitate the registration of participating Work Immersion Partners/Industry Partners in the National Work Immersion Portal (<https://sites.google.com/seameo-innotech-ecair.org/depd-wip-2026-partners/home>) before the conduct of the 2026 WIF, and ensure the timely validation and updating of their work immersion slot commitments. The designated Regional and Division SSHS and TechPro focal persons shall continuously monitor and track their respective accomplishments through the National Work Immersion Dashboard (<https://work-immersion-2026.southeastasia.cloudapp.azure.com>) to document validated industry commitments and monitor the Region's progress toward the national target.

If participant-partners encounter technical issues that prevent them from completing their registration, they should report the concern by completing the **Dashboard Bug Report Form** at <https://forms.gle/oiRETayoDxPZPXB28>. They shall also inform the concerned SDO of the reported issue for proper documentation and referral to the RO, as necessary.

6. The 2026 WIF shall follow **onsite and online participation arrangements**. On-site participants shall include officials from the DepEd MIMAROPA Regional Office, SDO Calapan City, 7 participating School Heads of SDO Calapan City, select WI Coordinators, WI Teachers, SSHS & TechPro Focal Persons of the host schools, and the representative of Southwestern College of Maritime Business. The 30 identified industry partners, together with invited representatives from government agencies, local government units, and other public and private sector partners, shall likewise participate onsite.

7. The Program Management Team (PMT) and Technical Working Group (TWG) shall provide overall coordination, technical oversight, and data management for the implementation of the 2026 WIF in the MIMAROPA Region. The detailed Terms of Reference (TOR) are provided in *Enclosure No. 1* of this Memorandum.

A meeting of the TWG shall be held on **August 18, 2026, from 3:30 PM to 4:40 PM** to discuss relevant preparations and operational concerns for the implementation of the 2026 WIF. The RO shall provide the meeting link.

8. A National Technical Run (Tech Run) shall be scheduled by the Central Office (CO). The schedule and other relevant details shall be announced at a later date.

Likewise, the **Onsite Regional Tech Run** shall be conducted on **September 3, 2026/ 9:00 AM onwards**, at the OMNHS.

The attendance of the TWG on the Technical & ICT Committee and Master of Ceremonies Committee is requested to ensure the timely validation and resolution of technical and operational concerns.

9. The 2026 WIF is funded by the DepEd CO directly downloaded to the host school-OMNHS to cover the operational requirements for hosting the fair and ensuring the seamless implementation of all mandated activities.

10. The transportation and other travel-related expenses of invited School Heads and Industry Partners shall be charged against the respective local funds of their offices/organizations, subject to the availability of funds and existing accounting and auditing rules and regulations.

11. For clarification, contact the CLMD through the Education Program Supervisor in charge of TVL at aurora.caguia@deped.gov.ph.

12. Wide dissemination and compliance with this Memorandum are directed.


RONNIE S. MALLARI, PhD, CESO III

Director IV *g* *q*
Regional Director

Encl:

As stated

To be included in the Perpetual Index under the following subjects:

PROGRAMS
STRENGTHENED SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD
TECHPRO ELECTIVES
WORK IMMERSION

TERMS OF REFERENCE

Program Management Team			
Office/Staff Designated	Division Office	Task	Responsibilities
Ronnie S. Mallari, PhD	Regional Director	Lead Consultant	- Provides overall guidance, ensuring project alignment with regional goals and priorities - Oversees strategic planning and project direction - Gives final approval for project-related decisions
Cherrylou D. Repia, PhD	Assistant Regional Director	Co-lead Consultant	- Assists in refining the strategic plan for the project - Helps review documentation like a Memorandum - Performs other related tasks
Wendell I. Formalejo, PhD	Chief Education Supervisor	Program Lead	- Checks the detailed documents like memorandum, procurement documents, and reports - Reviews essential documents like the WFP - Assists/troubleshoots through coordination of resource needs - Performs other related tasks
Aurora L. Cagua, EdD	Education Program Supervisor	Focal Person	- Prepares all documents according to the set activities and timeline of the Central Office - Prepares and finalizes essential documentation such as the request for the support funds, memorandum, WFP, and procurement papers, necessary resources, and materials - Ensures the timely delivery of supplies - Leads the implementation of the program
Romnick M. Ureta		Co-focal Person	

			• Performs other related tasks
Sherelyn Laquindanom	Administrative Officer V	Technical Support	• Helps in the information drives to edify the public about the project • Coordinates with the Information and Technology Committee • Performs other related tasks
Nimrod F. Bantigue, PhD	Principal IV, OMNHS	School Head of the Host School	• Provides support and guidance. • Performs other related tasks

Technical Working Group (TWG)			
Committee	Assigned Personnel		Terms of Reference
	Lead	Members	
Coordination & Data Management	Romnick M. Ureta Regional SSHS Focal	Norman Magsino SDO SSHS Focal	• Verifies work immersion slot pledges into the National WI Dashboard • Follows through/monitors respective accomplishments through the National WI Dashboard • Prepares the tarpaulin template for use by the Industry Partners • Prepares the Invitation/Programme Invites for release a week before the activity scheduled date
Portal and Technical Management	Aurora L. Caguia, EdD Regional TechPro Focal	Marino C. Cueto SDO TechPro Focal 6 ICT School Coordinators	• Coordinates with the Central Office focal person • Facilitates the provision of portal links and technical instructions to the RO Secretariat and SDOs • Coordinates with the Event Management & Reporting Committee for the data needed (<i>pictures of the IP's WI activities, No. of committed slots, and the IP QR code</i>), in crafting/preparing the tarpaulin • Prepares and finalizes the tarpaulin ready for printing and for use in the

			activity as a vital element of the booth
Event Management & Reporting	Aurora L. Caguia, EdD Regional TechPro Focal	Regional Secretariat Staff - Vanessa S. Camara, PhD SSHS Focal, OMNHS - Ereck Lionel C. Liwanag TechPro Focal, OMNHS - Regine P. Santiago Work Immersion Focal	• Manages the prep, conduct, and post of the regional 2026 Work Immersion Fair. • Submits post-activity reports regarding successful matching and industry commitments to the Regional Office
Industry Coordination, Legal & Administrative Facilitation	Allan Paigao Chief Education Supervisor (SGOD)	Atty. Ernest L. Godfrey Tejada Division Lawyer Mary Ann B. Arellano EPS II, Social Mobilization and Networking Section Mark Lester E. Casapao SEPS Social Mobilization and Networking Section	• Leads in coordinating with and officially inviting additional industry partners to participate in the WI • Leads the drafting of the Memorandum of Agreement (MOA) • Facilitates the execution of the MOA
Technical and ICT Committee	Rossi V. Catly Division ITO	2 School ICT Coordinators	• Facilitates the display of the National Livestream from the Central Office (CO) at the host school venue to ensure regional activities are synchronized with the national program • Works with the Technical and ICT Committee

	Gentiel R. Geniza	Grace Ann S. Balitaan Clarisse Q. Sale Eric H. Tamares Maria Rovy Ann H. Rodriguez	• Manages laptops, projectors, LED screen, internet, sound system, presentations, livestreaming, and technical troubleshooting
Coverage and News	OMNHS School Paper Advisers		• Leads the media and news coverage of the 2026 WIF, including the tour of exhibits, industry-school matching sessions, and other significant activities; • Leads the preparation and dissemination of event-related news, announcements, feature stories, and other information materials to regional stakeholders and the public; • Coordinates with the Host School and the Secretariat and Documentation Committee to ensure the accuracy and timely release of event information and media content; • Supports the promotion of the 2026 WIF and enhances its visibility through appropriate official communication and media platforms; and • Coordinates, as necessary, with the PAU-Technical Support and other concerned teams to facilitate media coverage and the dissemination of event-related materials.
Secretariat and Documentation Committee	Jenalyn U. Evangelista	Zyrl Jane D. Hatulan	• Provides administrative and secretariat support for the conduct of the 2026 WIF; • Prepares and manages official communications, attendance sheets,

			certificates, minutes of meetings, reports, and other required administrative documents; • Documents the official proceedings and key activities of the 2026 WIF, including the program, tour of exhibits, industry-school matching sessions, and other significant activities, for official records and post-activity reporting; • Coordinates with the Coverage and News Team in providing verified event information, schedules, and official documentation needed for news and publicity materials; • Maintains and organizes the official repository of WIF records and documentation; and • Prepares and consolidates the post-activity documentation and report in coordination with concerned committees and focal persons.
Program Management Committee	Regine P. Santiago	Eric H. Tamares Clarisse Q. Sale Ma. Rovy Ann H. Rodriguez	• Observes the overall implementation of the activity • Monitors the timeline • Coordinates all committees • Ensures smooth flow of the program
Industry Partners and Stakeholder Relations Committee	Catalino Jr. C. Bacay	King Brian A. Tobias Liesel Gan	• Coordinates with partner industries, government agencies, and private organizations
Venue (Hall), Physical Arrangement, and Logistics Committee	Margarita C. Rosales AO I, Property Custodian	Jeffrey A. Gardoce Carleen M. Ilagan	• Prepares venue, booths, tables, chairs, electricity, directional signage, and ensures venue readiness
Ushers and Usherettes Committee	Kristal Gay A. Ollero	Saila Morselle Yambao	• Assists in welcoming and receiving guests, escorts officials and VIPs to their

		Celeste A. Ramos Ma. Emelyn C. Leanillo	designated seats, distributes programs and event materials, provides directions to participants and visitors, and ensures proper courtesy and decorum throughout the event
Booth Management Committee	Liezel M. Gan King Brian A. Tobias	Jeffrey A. Gardoce Carleen M. Ilagan	• Supervises the planning, preparation, setup, operation, and dismantling of exhibit booths • Ensures compliance with exhibit standards and event guidelines • Coordinates with partner industries and stakeholders regarding the information, branding materials, logos, and content to be featured on booth standee and other display materials • Ensures that all exhibits are properly installed and ready before the opening of the event
Finance and Resource Management Committee	Connie I. Bonsol	Accounting/ Finance Personnel	Monitors budget utilization, donations, sponsorships, liquidation, and procurement requirements
Master of Ceremonies (MC) Committee	Pauline Maegan O. Cual		• Prepares the program script • Coordinates with the Program Management Committee Chair • Facilitates the flow of the program • Introduces guests and speakers and makes necessary announcements
Food Committee	Host School		• Coordinates the provision and distribution of meals, snacks, and drinking water for authorized participants, guests, and personnel; • Prepares the food requirements and coordinates with the

			concerned suppliers/service providers to ensure timely delivery and appropriate serving arrangements; • Ensures that food quantities are aligned with the approved number of participants and authorized beneficiaries; • Oversees the proper distribution and orderly serving of meals and snacks during the activity; • Ensures compliance with applicable food safety, sanitation, and health standards.
Opening Program	SDO Calapan City		• Leads the planning, preparation, and implementation of the Opening Program of the 2026 WIF in coordination with the Regional Office and Host School; • Prepares the program flow, script, and other requirements for the opening ceremony; • Coordinates with speakers, guests, performers, hosts/emcees, and concerned committees to ensure their participation and readiness; • Ensures the timely preparation of the venue, program materials, presentation requirements, and other logistical needs; • Conducts necessary rehearsals or technical preparations prior to the opening program; and • Ensures the orderly and timely conduct of the opening ceremony.
Closing Program	Regional Office-CLMD		• Leads the planning, preparation, and implementation of the Closing Program of the 2026 WIF in coordination with the SDO Calapan City and Host

			School; • Prepares the program flow, script, and other requirements for the closing ceremony; • Coordinates with concerned officials, speakers, guests, and committees for their participation in the program; • Ensures the recognition and acknowledgment of participating schools, industry partners, government agencies, and other stakeholders, as appropriate; • Coordinates the presentation of highlights, accomplishments, and key outcomes of the 2026 WIF; and • Ensures the orderly and meaningful conclusion of the activity and the proper transition to post-activity reporting and documentation.
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